

# **GUIDE FOR CREW CHANGES FROM SHIPS IN THE AREA OF COVID-19 CHILE (JULY 2020)**

## **A. PRESENTATION**

This guide has been prepared by representatives of Police, General Directorate of Consular Affairs of the Ministry of Foreign Affairs, the Directorate General of the Maritime Territory and Merchant Marine (DIRECTEMAR), the Undersecretariat of Public Health and the Undersecretariat of Transport.

Its purpose is to guide public services and shipping companies regarding the procedures that must be carried out by a person to enter or leave national territory in the context of a crew replacement. All crew members must carry out the procedures in due time to manage all the stages indicated in this guide.

## **B. BEFORE ENTERING CHILE**

1.- The Ship's Agency sends the crew change plans to the Undersecretariat of Transport, indicating:

- full names of crew members with nationality and passport number;
- tentative flight itineraries and date of entry into the country;
- crew replacement port, including the name of the ship; and
- Tentative itinerary within the country for accommodation and transfer of the crew.

Note: Changes can only be done in central ports from Coquimbo to San Vicente

2.- The Undersecretariat for Transport validates the data from the company that represents the crew and sends information to the Consular Emergency Unit (MINREL).

3.- General Directorate of Consular Affairs (MINREL) sends information to the consulate where the procedure will be carried out for the delivery of the respective safe-conduct.

4.- Crew members stands before the Consulate where they will carry out the procedure, which is individual and must be present, because it requires photograph and fingerprint of the person requesting the document.

5.- The Consular Emergency Unit (MINREL) notifies the Immigrations and the National Liaison Center of the Undersecretariat of Public Health of the entry of crew members with the proper itinerary.

6.- The National Liaison Center of the Undersecretariat of Public Health notifies border health teams and sanitary customs of the entry of foreign crews.

## **C. AT THE TIME OF ENTRY TO CHILE**

1.- At all times, those admitted must comply with the measures of social distancing and use of a mask.

2.- Immigrations will review the documentation, consisting of the consular safe-conduct and the documentation issued by the ship's agency, that justifies that the foreigner is part of the crew and will join it. If it is correct, the passenger, who arrives in the country as a tourist, is authorized to enter the national territory, as a crew member, being given the respective card that accredits this condition (pursuant to the provisions of article 51 of the Decree Law No. 1,094, and in article 76 of Supreme Decree No. 597).

3.- Regional Sanitary Authority of the airport evaluates the traveler's health. In the event that the crew member is asymptomatic with respect to the SARS-CoVid-19, their entry and movement will be authorized, issuing a document indicating the crew's entry and destination location, which may be required at the sanitary customs offices to be crossed.

4.- In case of being symptomatic, admission will be restricted and isolation will proceed.

5.- Crewmen will leave the airport for the boarding place in an exclusive means of transport arranged by the agency (private transport and not public), using a mask at all times and meeting the standards established in Chile.

6.- If the ship is not found when the crew member arrives at the place of embarkation, the crew member must wait in a hotel or medical residence. The shipping agency will send an email to the region's health authority informing of this situation.

#### **D. DEPARTURE OF THE COUNTRY OF A REPLACED CREWER**

1.- If a crew member has not completed 14 days on board, counted from the departure of the last foreign port, they must do so in a hotel or residence, without the possibility of transfer by plane or public transport bus. At all times of the transfer, the use of masks is mandatory.

2.- At the end of the 14 days indicated, you can leave Chile by the means that the agency deems appropriate, according to the current national situation.